

BROAD OAK SPORTS & SOCIAL CLUB BYLAWS

1. The Bar Manager, Steward or deputy steward will be on duty on every occasion that the Club is open.
2. At any Function held at the club the persons mentioned in (1) above will be responsible for the overseeing of the function
3. The persons mentioned in (1) above must remain in a sober and responsible state at all times.
4. Any persons mentioned in (1) above attending the club but not on duty for the Club will be afforded the rights of any ordinary member.
5. They may stop a function, close the bar, close the Club, eject a member or guest or take any further action that they deem necessary if it is felt that the reputation of the Club is in jeopardy due to the action(s) of a member or guest.

In such a case all club staff are answerable to the person mentioned in (1) above.
6. The persons mentioned in (1) above are responsible for all of the Club staff and management of the bars, however they are answerable to the Finance Committee, consisting of the Chairman, Vice Chairman and Secretary to whom all staff are answerable as per their terms of employment. (The Finance Committee are directly answerable to the Executive Committee).
7. Any Committee Member failing to attend three consecutive meetings, or deemed to be acting in a manner prejudicial to the good running of the Club, can be removed and banned from holding office by a majority vote of the Executive Committee, until the next AGM when the ban must be ratified by the members attending the AGM
8. All correspondence must be routed via the Chairperson or Secretary, except for membership issues, which can be routed to the Membership Secretary, entertainment details should be routed to the Entertainment's Committee.
9. No animals are permitted in the Club without express permission of the persons mentioned in (1) above in which case the animal must be kept on a lead.
10. All complaints/observations are to be made in writing and signed by the complainant, and sent to the Chairperson. The chairperson may use his discretion to disallow Committee consideration of the alleged complaint.
11. Committee meetings are confidential until the Minutes are approved and published. Committee Members will not discuss issues until the Minutes are available to all Members.

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12. All general committee expenditure, for such items as complimentary tickets, drinks taxis, food items, etc., must be approved by a member of the Finance Committee.
13. The Finance Committee are to be given twenty eight days notice of any intended expenditure over £2,000 (excepting entertainment contracts and expenditure which ensures the efficient running of the Club, which may be approved by the Chairperson, to a value of £2,000.00).
14. Any expenditure over £10,000 must be approved at an executive committee meeting or by a Special General Meeting called for that purpose.
15. Only the Finance Committee may commit the Club to any expenditure, and only after permission from the Executive Committee on any amount over £2000 (except for entertainment contracts which may be signed by the Chairperson or Vice Chairperson to a value of £2,000.00).
16. All membership issues, such as new members, increased Associate membership, and acceptance of the same will be at the discretion of the Finance Committee, until such time as they are ratified by full Committee.
17. Investment of Club Profits will be determined by the Finance Committee in consultation with the Accountant and the Executive Committee.
18. Staff salaries will be determined by the Finance Committee, but any increases above the rate of inflation must be approved by the Executive Committee, prior to implementation.